

How To

popmoney

Instructions

Step 1 - Log into Online Banking

If you don't have Online Banking you can enroll directly from the website. Bill pay requires an additional setup and fees may apply depending on your account type.

Step 2 - Click on Bill Pay

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Step 3 - Click on Popmoney[®]

Step 4 - Click on Add New Contact. Enter the person's first and last name, then select email or mobile notification, or bank account details

When using the bank account information you will need the person's bank routing number and account number.

Step 5 - Enter the dollar amount, send date, and delivery option, and select the bank account to debit for the funds

The transaction amount must be \$5 or more. There is a small delivery fee depending on the delivery option chosen.

Step 6 - Add a note if you like

Step 7 - Click continue

Need more help? Click on Popmoney help questions in Online Banking or contact a branch representative.